

Exhibit Price Guide

EQUIPMENT RENTAL REQUEST FORM

Video Equipment

ITEM	DAILY RATE	QUANTITY	DAYS	TOTAL
90" HD Monitor (Includes Stand)	\$1500.00			
80" HD Monitor (Includes Stand)	900.00			
60" HD Monitor (Includes Stand)	650.00			
50" HD Monitor (Includes Stand)	500.00			
32" HD Monitor (Desktop)	275.00			
20" Flat Screen Monitor (Desktop)	100.00			
7' Executive LCD and Screen Package	750.00			
DVD Player	195.00			
PC Laptop	225.00			
Mac Laptop	325.00			
Custom Digital Signage and Video Units	Quote			

Miscellaneous Support

ITEM	DAILY RATE	QUANTITY	DAYS	TOTAL
Laptop or Monitor Audio System	\$25.00			
Wireless Microphone / Please circle choice: Handheld or Lavalier/ Clip On	175.00			
Speaker System (75w System)	150.00			
Custom Sound Reinforcement Options Available	Quote			
Wireless Presenter (Slide Advancer)	90.00			
Laser Pointer	40.00			
Flip Charts	65.00			

SUBTOTAL: _____

Service Charge = 24% of Subtotal: _____

City Tax = 8% of Service Charge: _____

Add 15% of Subtotal for orders less than 72 hours before delivery: _____

Add 25% of Subtotal for on-site orders: _____

EXHIBIT ORDER TOTAL: _____

ELECTRICAL/BANNER PRICE GUIDE

NAME OF GROUP/FUNCTION: _____ HOTEL CONTACT: _____

DATES: _____ GROUP CONTACT: _____

MEETING ROOM/ROOMS: _____

SET-UP DATE: _____ TIME: _____ TEAR-DOWN: _____ TIME: _____

SPECIAL NOTICE

California state code requires that no electrical equipment or apparatus can be connected unless it conforms to electrical code. All conductors used must be of proper size and type and meet or exceed specifications established by the National Electrical Code. All extension cable shall be 3 wires SJ cord or other approved type and not more than 25ft long. The use of lamp cord, cube taps, or flexible cords and cables less than 14 gauge wire, shall not be permitted. All power and distribution box connections to hotel will be connected by hotel electricians. Hotel electricians have the right to deny the use of any device which does not conform to the national electrical code. Please return this order with check (made payable to Manchester Grand Hyatt San Diego) for full payment 15 days prior to installation in time for opening of show. **Any late order, additions and changes will be billed an additional \$75.00 service fee.**

ELECTRICAL AND MISC. CHARGES

ITEM	DAILY PRICE	ITEM	DAILY PRICE	
ELECTRICAL		RENTALS		
115 VOLTS		115V - 20 AMP EXT. CORDS	\$15.00	
20 AMPS	\$30.00	MULTI-OUTLET POWER STRIPS	\$30.00	
30 AMPS	\$80.00			
60 AMPS	\$120.00			
100 AMPS	\$175.00			
208 VOLTS - SINGLE PHASE		BANNERS (Less than 20lbs each)		
10 AMPS	\$160.00	4 X 6 OR SMALLER BANNERS	\$50.00	One time Charge
20 AMPS	\$160.00	BANNERS UP TO 4 X 10	\$75.00	One time Charge
30 AMPS	\$220.00	BANNERS LARGER THAN 4' X 10'	Please call for quote	
40 AMPS	\$240.00			
60 AMPS	\$260.00	BANNER HARDWARE RENTAL		
100 AMPS	\$300.00	1" POCKET PIPE - per linear foot	\$5.00/FT	One time Charge
100 AMPS PORTA-PANEL W/IND. OUTLETS	\$350.00	ALUMINUM WIRING AND RIGGING	\$10.00/SIGN	One time Charge
160 AMPS PORTA-PANEL W/IND. OUTLETS	\$380.00			
200 AMPS	\$400.00	LABOR RATES		
208 SINGLE PHASE 40 AMP	\$75.00	LABOR RATE TO HANG BANNER (2 crew members)	\$125.00/HR	
300 AMPS	\$450.00	REGULAR ELECTRICIAN RATE	\$100.00/HR	
400 AMPS	\$500.00	OVERTIME ELECTRICIAN RATE	\$150.00/HR	
208 VOLTS - THREE PHASE		STAND-BY ELECTRICIAN RATE	\$75.00/HR	
20 AMPS	\$220.00	For Assistance, please call (619) 358-6758 to speak with one of our experts. ENCORE EVENT TECHNOLOGIES MANCHESTER GRAND HYATT SAN DIEGO EMAIL: GrandHyattSanDiego@encore-us.com DIRECT LINE (619) 358 6758 - FAX: (619) 358- 6776		
30 AMPS	\$260.00			
40 AMPS	\$280.00			
50 AMPS	\$300.00			
60 AMPS	\$350.00			
100 AMPS	\$400.00			
100 AMPS PORTA-PANEL W/IND. OUTLETS	\$450.00			
200 AMPS	\$500.00			
200 AMPS PORTA-PANEL W/IND. OUTLETS	\$600.00			
300 AMPS	\$800.00			
400 AMPS/BALLROOM	\$900.00			
600 AMPS/BALLROOM	\$1200.00			

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EXHIBITOR CONTRACT

Show Name: _____ Room or Booth# (Required): _____

Group/Organization: _____ Event: _____

On-Site Contact _____ Requested by _____

On-Site Cell # _____ Phone # _____

Fax # _____ Fax # _____

E-mail Address _____ E-mail Address _____

Address _____ City _____ State _____ Zip _____

Delivery Date:	Delivery Time:	Pick Up Date:	Pick Up Time:

Exhibitor must be present to sign for order at time of delivery. Please contract the Audio Visual Service Department for delivery. You must notify our representative that you are at your booth and have electrical power in place. We will contract the Electricians for your delivery. Encore Event Technologies is unable to guarantee a delivery time. Exhibitor is responsible for equipment until it is picked up by an Encore Event Technologies representative. Pick up will be at close of show unless otherwise specified. No removal of equipment will take place during show hours.

Please return completed form to: FAX (619)358-6776 or EMAIL: GrandHyattSanDiego@encore-us.com

Payment Information

If you claim sales tax exemption in this state, please furnish a copy of your tax-exempt certificate with your order.

Please indicate method of payment. This section must be completed before your order can be processed. A credit authorization is requested as a deposit against additional services and/or labor. Payment of any balances may also be made by company check upon presentation of statement while at the show, **but a credit card authorization should be on file.** Any balances outstanding as of move-out will be charged to your account. Please do not ask us to bill you.

Master Account #: _____ Authorized Signer's Name: _____

Credit Card #: _____ CCID: _____ Type: _____ Exp: _____

Customer Signature: _____ Print Name: _____ Date: _____
(as it appears on credit card)

Terms and Conditions

All orders subject to limits of liability and responsibility as set forth below.

By executing this order form, Lessee agrees as follows:

1. All checks must be received 72 hours prior to event.
2. Cancellation: In the event Lessee cancels this order, Lessee will be charged a cancellation fee equal to 10% of one day's rental of the subject equipment. Cancellation made within 48 hours of the delivery date will be charged a cancellation fee equal to one day's rental plus handling charges.
3. Risk of Loss: Equipment rental is the responsibility of Lessee. Any equipment which is lost, damaged, or stolen while in Lessee's care or possession will result in Lessee being charged for replacement cost, labor, or parts for repair, as the case may be.
4. Rentals in the City of San Diego are subject to city tax of 8%.
5. Insurance for the subject equipment is Lessee's responsibility.
6. On location set-up and take-down will be completed by Encore and is not included in the equipment rental price. Encore will advise if additional charges apply.
7. Payment tendered for the specified equipment with this reservation form is an estimate only and any changes in equipment requirements and any labor charges will affect this estimate. Lessee is responsible for all charges.
8. It is the responsibility of the exhibitor to advise an Encore Event Technologies representative of any problems with their order at show site. Absolutely no credits will be issued after show closing.

Authorized Signature: _____

Please Type or Print Name: _____